**Organization:** Boston Center for the Arts (Boston, MA)
**Speaker:** Veronique Le Melle, Executive Director

**Workshop: Management through Decentralized Decision-making**

Decentralized decision-making can be used with communities, committees, boards, collaborators, staff, and volunteers.

**TO DO LIST:**
Below is a step-by-step process to help you start your own Team Management process.

1. Pick a problem or challenge that focuses on an overarching goal or need in your organization, community project, board, etc.

2. Make a list of all the different perspectives that are necessary to reaching your goal or solving your problem

3. Introduce your staff, co-workers, and/or groups to Team Leadership & Decentralized Decision Making

4. Choose a Team Leader(s) and Facilitator(s)

5. Discuss Team Strategy with Team Leader(s) and Facilitator(s)

6. Team(s) will work together over the allotted period of time working towards the goal.

7. Evaluate the process- what went well, what didn’t, and how you can make things better next time